

Print all on paper and cut out on solid lines. Stack with cover on top and staple together at bottom.



Editing and Proofreading

Drafts

Revising

A large, empty rectangular box with a black border, intended for revising content. It is positioned below the 'Revising' label.

Editing

A large, empty rectangular box with a black border, intended for editing content. It is positioned below the 'Editing' label.

Proofreading