



For this lapbook component, you will need an envelope.

Cut out the title and paste it on the outer flap of the envelope (the back side). Glue (front side down) into your lapbook.

Let your student write the five parts of a friendly letter with descriptions of each part; after he finishes, cut it out, fold it up, and place it inside the envelope.

You could also add a sample friendly letter (written by your student) in the envelope.

**Five Parts
of a
Friendly Letter**