

1. _____

The heading gives the date that the letter was written as well as the complete address of the person who is writing the letter.

2. _____

The greeting tells to whom the letter is written.

3. _____

The body is the letter itself.

4. _____

The closing is a polite way to say goodbye.

(Sincerely, Sincerely Yours, etc.)

5. _____

The signature is the name of the writer.



For this lapbook component, you will need an envelope.

Cut out the title and paste it on the outer flap of the envelope (the back side). Glue (front side down) into your lapbook.

Let your student complete the page (writing in the parts of a friendly letter); cut it out, fold it up, and place it inside the envelope.

You could also add a sample friendly letter (written by your student) in the envelope.

ERROR: stackunderflow
OFFENDING COMMAND: ~

STACK: